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# Babasaheb Dr. B.R.Ambedkar Centre

(Estb. : Govt. of Gujarat)

Saurashtra University, Rajkot-5



Prof. (Dr.) Raja N. Kathad  
Chairman

Mo. 96876 92951

## Babasaheb Dr. B.R.Ambedkar Chair-Centre

### Guidelines For Providing Grants Teachers For

### Babasaheb Dr.B.R. Ambedkar Research Award

(Approved by BAC Notes Date 02-01-2018, 21-02-2018 and 10-03-2018)

#### 1. INTRODUCTION & OBJECTIVES

The major number of researchers in all streams work as teachers in the universities and colleges. Hence, BAC provides financial support to meet their requirements for individual and excellent research on Babasaheb Dr. B. R. Ambedkar.

#### 2. ELIGIBILITY/TARGET GROUP:

The Babasaheb Dr. B.R.Ambedkar Chair-Centre will provide financial assistance to Universities and Colleges working and Retarded teachers preferably Assistant Professors and who wish to undertake, along with teaching work,

**Failure to abide by this rule shall make the Investigator liable to refund the entire amount paid by the BAC They may be also debarred from participation in future BAC programmes.** It would be the responsibility of the Investigator and the host Institution for total accountability of the project. After completion of one award (date of finalization of accounts of the award). **If a teacher desires to undertake another project, a gap of one year will be necessary.** The Investigator should publish two papers in a reputed journal in the form of Books/Article/Presentation in seminar etc. from the said project completed.

#### 3. NATURE OF ASSISTANCE:

The assistance for **Babasaheb Dr.B.R. Ambedkar Research Award** will be **Rs. 50,000/- (fitting Thousand)**

##### a. **Books and Journals Rs. 8,000/-**

books & journals grants may be utilized to procure the essential books & journals needed for the proposed research work. The equipments and books & journals acquired by the Investigator under a **Babasaheb Dr.B.R. Ambedkar Research Award** must be deposited to library after the completion of the Research award which will be the BAC property.

##### b. **Contingency Rs. 30,000/-**

The admissible contingency grant may be utilized on spares for apparatus, photo-stat copies and microfilms, typing, stationary, postage, telephone calls, internet, fax, computation, printing and budding needed for the Research Award.

##### c. **Travel and Field Work Rs. 12,000/-**

The amount allocated under the head travel/field work is to be utilized for data collection and collection of other information such as documents and visit to libraries within the general scope and sphere of the ongoing Research Award. This should not be used for attending conferences, seminars,

workshops and training courses etc. They may also avail special casual leave/duty leave for field work/collection of data as per University rules.

**(g) Tenure and Implementation**

**One year.**

**The effective date of implementation of the Babasaheb Dr.B.R. Ambedkar Research Award will be mentioned in approval cum sanction Letter.**

**4. PROCEDURE FOR APPLYING**

All eligible teachers Retied teachers in colleges may submit their **Babasaheb Dr.B.R. Ambedkar Research Award** applications from 1, April to 30, April in the prescribed Performa **available to [www.bac.org.in](http://www.bac.org.in)**

**5. PROCEDURE FOR APPROVAL**

The received proposals duly forwarded by the Teacher will be assessed with the help of a subject expert committee constituted by the BAC at Office. The final decision will be taken by the BAC on the basis of recommendations made by the Committee and the availability of funds under the scheme.

**6. PROCEDURE FOR RELEASE OF GRANTS**

The first installment of the grant 60% and 40% of the total grant will be released as second installment.

1. A consolidated Audited Utilization Certificate for the amount actually utilized towards the research award signed and sealed by Investigator in the prescribed Performa.

2. The unutilized grant if any, may be refunded immediately through demand draft drawn in favour of the "Registrar, Saurashtra University, Rajkot."

**It is mandatory to submit the Executive summary of the report, Research documents, monograph, academic papers published under Babasaheb Dr.B.R. Ambedkar Research Award for the website of the BAC.**

**7. GENERAL**

a) After finalization of the selection procedure of the **Babasaheb Dr.B.R. Ambedkar Research Award** the names of the selected PIs will be posted on the BAC website. The PIs should check their names and send their acceptance certificate immediately to the BAC to send the approval/sanction letters.

b) Research Award is not transferable in any case.

c) If the PI is transferred from his/her original place of work to another Institution No Objection Certificate should be furnished for the transfer of the Research Award from both the Institutions stating that necessary facilities will be provided by the Institution in which the awardee is transferred for the smooth functioning of the Research Award.

d) **If Investigator fails to complete the Babasaheb Dr.B.R. Ambedkar Research Award he/she has to refund the entire amount released with interest.**

e) No extension in tenure is permissible in any circumstances.

f) All original vouchers, bills, memos, and relevant documents related to the expenditure shall be required to submit along with the statement of expenditure to the BAC.

g) Researcher needs not to take prior approval for travelling by car for field work of the Babasaheb Dr. B.R. Ambedkar research award.

h) Researcher shall submit a copy of detailed Research Award report to the BAC in soft as well as hard copy.

- i) Researcher shall go for plagiarism test of the Babasaheb Dr. B.R. Ambedkar research award the central library and seek a certificate from the librarian for the same. Such certificate shall be included in the BAC Research award report.
- j) The researcher shall observe ethical standards, time period, BAC norms, and transparency while conducting the BAC Research Award.
- k) The outcome of the BAC Research Award shall be intangible property of the BAC. The researcher can claim credit for his contribution for the outcome.
- l) In case it is found appropriate and suitable, process of filing of patent shall be initiated on behalf of the BAC, and the concern researcher shall have to take active part in the process.
- m) The Vice Chancellor shall have the power to amend and/ or waive off terms and conditions and / or decide otherwise with regards to the guidelines of the Bababasaheb Dr. B.R.Ambedkar Research Award of the Bababasaheb Dr. B.R.Ambedkar chair-Center- Saurashtra University, Rajkot.

**BABASAHEB DR. B.R.AMBEDKAR CHAIR-CENTRE  
FORMAT FOR SUBMISSION OF PROPOSAL FOR  
Babasaheb Dr.B.R. Ambedkar Research Award**

**Annexure-I**

**PART – A**

1. Broad Subject
2. Area of Specialization
3. Duration
4. Investigator
  - i. Name:
  - ii. Sex: M/F
  - iii. Date of Birth:
  - iv. Category: (GEN/SC/ST/OBC)
  - iv. Qualification:
  - v. Designation:
  - vi. Address: Office:  
Residence:  
Email/Phone:
5. Name of the Institution where the project will be undertaken:
  - (a) Department :
  - (b) College :
  - (c) Affiliating University:
  - (d) Whether the institute is located in rural/backward area:
6. Whether the College is approved under Section 2 (f) and 12 B of the BAC Act? Yes/No
7. Teaching and Research Experience of Principal Investigator :
  - (a) Teaching experience: UG \_\_\_\_\_ Years      PG \_\_\_\_\_ Years
  - (b) Research experience:
  - (c) Publication:  
Papers Published :  
Accepted :  
Communicated :  
Books Published :  
Accepted :  
Communicated :

(Please enclose the list of papers and books published and/or accepted during last five years)

**PART – B**  
**Proposed Research Work**

- 8 (i) Award Title  
(ii) Introduction  
(iii) Objectives  
(iv) Methodology  
(v) Plan of work and targets to be achieved.

9. Financial Assistance required

**Item**

**Estimated Expenditure**

- i. Books and Journals  
ii. Field Work and Travel  
iii. Contingency (including special needs)

Total:

10. Any other information which the teacher may like to give in support of this proposal

**To certify that:**

- a. The College/Department is approved by University.  
b. General physical facilities, such as furniture/space etc., are available in the Department/College.  
c. I shall abide by the rules governing the scheme in case assistance is provided to me from the BAC for the above **Babasaheb Dr.B.R. Ambedkar Research Award**.  
d. I shall complete the project within the stipulated period. If I fail to do so and if the BAC is not satisfied with the progress of the **Babasaheb Dr.B.R. Ambedkar Research Award**, the BAC may terminate the Research Award immediately and ask for the refund of the entire amount (with interest) released by the BAC.  
e. The above **Babasaheb Dr.B.R. Ambedkar Research Award** is not funded by any other agency.

**Signature of Investigator**

**Principal/Head**  
**( Seal)**

**Annexure – II**  
**BABASAHEB DR. B.R.AMBEDKAR CHAIR-CENTRE**  
**Building No. 9 Opp. Department of Sanskrit,**  
**Saurashtra University, Rajkot**

**Acceptance Certificate for Research Award**

Name \_\_\_\_\_

No.F. \_\_\_\_\_ dated \_\_\_\_\_

Title of the Research Award \_\_\_\_\_

1. The **Babasaheb Dr.B.R. Ambedkar Research Award** is not being supported by any other funding agency.
2. The terms and conditions related to the grant are acceptable to the Investigator and University/ College/Institution.
3. At present, I have no research Award approved by BAC and the accounts for the previous project, if any have been settled.
4. The College/University is fit to receive financial assistance from BAC.
5. The date of implementation of the Research Award is \_\_\_\_\_

**Investigator**

**Principal/Head**

**Department/ College: \_\_\_\_\_**

**(Seal)**

**Date: \_\_\_\_\_**

**BABASAHEB DR. B.R.AMBEDKAR CHAIR-CENTRE**  
**Building No. 9 Opp. Department of Sanskrit,**  
**Saurashtra University, Rajkot**

**Statement of Expenditure In Respect of Babasaheb Dr.B.R. Ambedkar Research Award**

1. Name of Investigator \_\_\_\_\_
2. Department of PI \_\_\_\_\_  
 Name of College \_\_\_\_\_
3. BAC approval Letter No. and Date \_\_\_\_\_
4. Title of the Research Award \_\_\_\_\_
5. Effective date of starting the Award \_\_\_\_\_
6. a. Period of Expenditure: From \_\_\_\_\_ to \_\_\_\_\_  
 b. Details of Expenditure \_\_\_\_\_

S.No.	Item	Amount Approved(Rs.)	Expenditure Incurred (Rs.)
i	Books & Journals	Rs. 8000/-	
ii.	Contingency including special needs	Rs. 30,000/-	
iii.	Field Work/Travel (Give details in the Performa).	Rs.12,000/-	

7. If as a result of check or audit objection some irregularly is noticed at later date, action will be taken to refund, adjust or regularize the objected amounts.
8. It is certified that the grant of **Rs.50,000/-** (Rupees **Fifty Thousand** only) received from the Babasaheb Dr. B.R.Ambedkar Chair-Centre under the scheme of support for **Babasaheb Dr.B.R. Ambedkar Research Award** entitled \_\_\_\_\_ vide BAC letter No. F. \_\_\_\_\_ dated \_\_\_\_\_ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the BAC.

SIGNATURE OF INVESTIGATOR

**Principal / Head**  
(Seal)

**BABASAHEB DR. B.R.AMBEDKAR CHAIR-CENTRE  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI – 110 002**

**Statement of Expenditure Incurred on Field Work**

**Name of the Investigator:**

Name of the Place visited	Duration of the Visit		Mode of Journey	Expenditure Incurred (Rs.)
	From	To		

Certified that the above expenditure is in accordance with the BAC norms for **Babasaheb Dr.B.R. Ambedkar Research Award**

SIGNATURE OF INVESTIGATOR

**Principal / Head  
(Seal)**



**BABASAHEB DR. B.R.AMBEDKAR CHAIR-CENTRE**

**Building No. 9 Opp. Department of Sanskrit,  
Saurashtra University, Rajkot**

**Utilization certificate**

Certified that the grant of Rs. \_\_\_\_\_

(Rupees \_\_\_\_\_

only) received from the Babasaheb Dr. B.R.Ambedkar Chair-Centre under the scheme of support for **Babasaheb Dr.B.R. Ambedkar Research Award** entitled \_\_\_\_\_

vide BAC letter No. F. \_\_\_\_\_ dated \_\_\_\_\_ has

been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the BAC.

**Signature of the**

**Investigator**

**Principal/Head**

**(Seal)**

**Auditor**

**(Seal)**

**BABASAHEB DR. B.R.AMBEDKAR CHAIR-CENTRE**  
**Building No. 9 Opp. Department of Sanskrit,**  
**Saurashtra University, Rajkot**

**Final Report of the work done on the Babasaheb Dr.B.R. Ambedkar Research Award**

1. BAC Reference No.F. \_\_\_\_\_
2. Period of report: from \_\_\_\_\_ to \_\_\_\_\_
3. Title of research Award \_\_\_\_\_
5. (a) Name of the Investigator \_\_\_\_\_  
(b) Department \_\_\_\_\_  
(c) College where work has progressed \_\_\_\_\_
6. Effective date of starting of the Award \_\_\_\_\_
7. Grant approved and expenditure incurred during the period of the report:
  - a. Total amount approved Rs. 50,000/-
  - b. Total expenditure Rs. \_\_\_\_\_
  - c. Report of the work done: (Please attach a separate sheet)
    - i. Brief objective of the Award \_\_\_\_\_
    - ii. Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication \_\_\_\_\_)
    - iii. Has the progress been according to original plan of work and towards achieving the objective? If not, state reasons
    - iv. Please enclose a summary of the findings of the study. One bound copy of the final report of work done may also be sent to the BAC.
    - v. Any other information

Signature Of The Investigator

Principal / Head  
(Seal)

**BABASAHEB DR. B.R.AMBEDKAR CHAIR-CENTRE**

**Building No. 9 Opp. Department of Sanskrit,  
Saurashtra University, Rajkot**

**ASSESSMENT CERTIFICATE**  
(To be submitted with the proposal)

It is certified that the proposal entitled” \_\_\_\_\_”by

(Dr./Prof./Mr./Mrs.)\_\_\_\_\_

Department of \_\_\_\_\_ has been assessed by the

\_\_\_\_\_committee consisting the following

members for submission to the BAC Office \_\_\_\_\_

\_\_\_\_\_for financial support under the scheme of Research Award:

**Details of Expert Committee:**

The proposal is as per the guidelines.

**(Principal/Head)**

**(Seal)**